

State of Hawaii  
Department of Public Safety  
Corrections Division

**Addendum D**

May 22, 2014

to

**Request for Proposals  
RFP No.: PSD 14-COR-42  
Domestic Violence Intervention  
Services for Inmates on the Island  
of Maui RFP**

May 22, 2014  
**ADDENDUM NO. D**

To

**REQUEST FOR PROPOSALS**  
**RFP No. PSD 14-COR-42**  
**Domestic Violence Intervention Services for**  
**Inmates on the Island of Maui**

The Department of Public Safety, Corrections Division is issuing this addendum to RFP No. PSD 14-COR-42, Domestic Violence Intervention Services for Inmates on the Island of Maui for the purposes of:

- ☒ Responding to questions that arose at the orientation meeting of May 13, 2014 and written questions subsequently submitted in accordance with Section 1-V, of the RFP.
- ☐ Amending the RFP.
- ☐ Final Revised Proposals

The proposal submittal deadline:

- ☐ is amended to <new date>.
- ☒ is not amended.
- ☐ for Final Revised Proposals is <date>.

Attached is (are):

- ☒ A summary of the questions raised and responses for purposes of clarification of the RFP requirements.
- ☐ Amendments to the RFP.
- ☐ Details of the request for final revised proposals.

If you have any questions, contact:

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Responses to Question Raised by Applicants  
For RFP No.: PSD 14-COR-42, Domestic Violence Intervention Services for Inmates  
on the Island of Maui

Question No. 1: In developing the project/program budget, where should non-personnel expenses related to the provision of the RFP services be documented in the proposal? On SPOH-[H]-205 Proposal Budget or Current Other Expenses?

*Response No. 1: In developing the project/program budget, the non-personnel expenses related to the provision of the RFP services can be documented on the SPOH-205.*

*The non-personnel expenses should be in incorporated into the proposed service unit cost, as applicable.*

Question No. 2: In developing the project/program budget, are administrative costs allowable? If so, what is the maximum percentage allowed? Where should administrative cost be documented?

*Response No. 2: In developing the project/program budget, the Applicant needs to clearly state whatever costs (e.g. administrative costs) are associated in providing the requested services, and can be documented on the SPOH-205. The Department does not have a maximum percentage of administrative costs.*

*The administrative costs should be in incorporated into the proposed service unit cost, as applicable.*